
ESTD. THE 2008

ROSENDAL

COUNTRY RETREAT

WEDDINGS
2026 - 2027





ABOUT US

*Welcome to The Rosendal Country Retreat,
your wedding dreamscape!*

Thank you for considering The Rosendal Country Retreat to celebrate your love story. Dive into this brochure, where each page will unveil the magic and potential for your upcoming nuptials.

We strive to bring our guests an authentic country experience with an emphasis on beauty and simplicity. From the architectural design to the food we serve, our mission is to delight each guest with pleasant surprises throughout their stay.

Experience a weekend of joyous celebration surrounded by the warmth of family and friends!





Why choose The Rosendal Country Retreat?

Genuine charm: The beautiful town with its shops, galleries and eateries is a playground for your friends and family to enjoy before and after the wedding.

Location! The Rosendal Country Retreat is nestled on the outskirts of the quaint little town of Rosendal in the Eastern Free State and boasts beautiful views of the surrounding mountains.

Here are some key travel distances from The Rosendal Country Retreat:

- Bethlehem - 70km
- Clarens - 106km
- Welkom - 145km
- Kroonstad - 152km
- Afriski Mountain Resort (Lesotho) -173km
- Bloemfontein - 218km
- Ladysmith - 241km
- Klerksdorp - 266km
- Johannesburg - 334km
- Delareyville - 376km
- Kimberley - 379km
- Pretoria - 398km
- Durban - 456km

Exclusive booking: The Rosendal Country Retreat is yours exclusively for the weekend of your wedding. We do not host back-to-back weddings, therefore you have access to the venue the day before the wedding to start with décor and flowers at your leisure!

Picturesque settings: There are endless photo opportunities to ensure your special day is captured in the most memorable way, not only in the town, but also in the natural surroundings, with an abundance of seasonal colours.

Experienced staff: Your wedding package includes the expertise of our in-house event coordinator. Our dedicated coordinator will provide invaluable assistance leading up to your special day, ensuring that every detail with regards to the venue is meticulously planned and executed, leaving you free to focus on the joy of your celebration.

Fresh produce: Our chefs prepare all meals from scratch using only the freshest ingredients, thereby ensuring the food is not only delicious but of the highest standard.

Accommodate & celebrate: There are 12 self-catering units located on the property, all conveniently included in your package at a 20% discount off the normal room rates! Furthermore, the town has many guest houses that are available for your surplus accommodation needs.

Seamless entertainment: Your soundscape is curated by a professional DJ, setting the mood for the ceremony, canapés and reception.

VENUES

THE SANDSTONE CHAPEL - CEREMONY

Stone transforms a space - creating a rich, rustic atmosphere and a sense of strength and permanence – the perfect setting for declaring your love and saying “I Do...”

Every stone in this chapel has been carved using the same techniques used 100 years ago. The sought-after stones speak of workmanship, attention to detail and superior quality. The chapel can comfortably seat up to 120 guests on wooden benches.

OR weather permitting, your ceremony can also take place in the beautiful gardens!
Seating on white, padded Wimbledon chairs.



THE LOUNGE - CANAPÉS

The Lounge is part of the original building, and is the ideal space to enjoy mouth-watering canapés and drinks from our diverse menu. This is the perfect space to cut your wedding cake and spend some time with your guests before you leave for your photoshoot.

The space is extremely cosy with a fireplace, couches, tables and chairs. The stoep offers beautiful views of the surrounding mountains.



THE GALLERY - RECEPTION OPTION 1

This old shed has been transformed into a modern glass and steel reception venue with ample light streaming in from all sides and rolling mountain views on show from every angle.

The backdrop of the bar features a custom tile installation by Wolkberg Casting Studios.

Maximum capacity of 80 guests.





THE BALLROOM - RECEPTION OPTION 2

Originating as a cheese factory many years ago, the larger one of our two venues is the perfect space for hosting a wedding reception for up to 120 guests.

It features a grand sandstone fireplace and thousands of fairy lights – creating a magical, moody ambience!

It also boasts a cosy lounge adjacent to the bar, as well as a patio with mesmerising mountain views.



ACCOMMODATION

The Rosendal Country Retreat boasts 12 rooms available for the wedding party and guests. All rooms are booked for the wedding with a minimum of a 2 night stay, thereby ensuring exclusive use of the whole property for your wedding weekend. Wedding guests receive a 20% discount off the room rate.

Please note that breakfast for Saturday morning is not included in your stay. You are welcome to cater for yourself or support one of the restaurants in town. However, a hearty buffet breakfast is included for all guests sleeping over at the retreat on Sunday morning (the day after the wedding).

You (the wedding couple) can choose to pay for all the accommodation **OR** The Rosendal Country Retreat can invoice guests directly. Rooming list to be submitted at least 4 weeks before the wedding and full payment is required two weeks prior to the wedding.

Depending on configuration, the maximum realistic occupancy is 34 adults and 10 children, made up as follows:

- 1 x Double room with a single bed (sleeping 3).
- 2 x Double rooms (sleeping 2 per room).
- 3 x Double rooms with sleeper couch (sleeping 3 adults or 2 adults and 2 children per room).
- 5 x Family rooms with bunkbeds (sleeping 4 per room).
- 1 x Family room (sleeping 5).

Max 3 adults per room please.



In addition to the above, Rosendal has many guest houses that are available for surplus accommodation requirements. Please visit www.rosendaltown.co.za

ROOM CONFIGURATION			
ROOM	BED SIZE	ADDITIONAL SLEEPER	MAX CAPACITY
Room 1	King Bed		2
Room 2	King Bed	Sleeper Couch	4
Room 3	King Bed	Sleeper Couch	4
Room 4	King Bed		2
Room 5	King Bed	1 Single Bed	3
Room 6	King Bed	Bunk Bed	4
Room 7	King Bed	Sleeper Couch	4
Room 8	King Bed	Bunk Bed	4
Room 9	King Bed	Bunk Bed	4
Room 10	King Bed	Bunk Bed	4
Room 11	King Bed	Bunk Bed	4
Room 12	King Bed	Bunk Bed + 1 Single	5

ROOM PRICING (TWO NIGHTS, LESS 20%)		
OCCUPANCY	2026 RATES	2027 RATES
Single Occupancy	R2 112	R2 240
Couple	R3 080	R3 280
3 Adults in a room	R3 960	R4 160
Couple + 1 Child	R3 480	R3 680
Couple + 2 Children	R3 880	R4 080
Room 12 Couple	R3 872	R4 240
Room 12 Couple + Single	R4 752	R5 120
Room 12 Couple + Child	R4 272	R4 640
Room 12 Couple + 2 Children	R4 672	R5 040
Room 12 Couple + 3 Children	R5 072	R5 440

OUR PACKAGES

2026 RATES

(with a minimum of 40 guests)

VENUE HIRE	R59 500
COST PER ADULT	R 690
COST PER CHILD	R 395
(6-12 years)	
COST PER CHILD	R 0
(under 6 years)	
BREAKAGE DEPOSIT	R 4 000

EXAMPLE COST ESTIMATE WEDDING FOR 80 ADULTS IN 2026

OPTION 1

(GUESTS ARE INVOICED SEPARATELY
FOR THEIR ACCOMMODATION)

R26 000 (Deposit) - PAYMENT 1] PAYMENT 2
R55 200 (Cost per Adult R690 x 80)	
R 4 000 (Refundable Breakage Deposit)	
R33 500 (Remaining venue hire amount)	
<u>R118 700</u> (All prices include 15% VAT)	

OPTION 2

(12 ROOMS INCLUDED
ON BRIDAL COUPLE'S INVOICE)

R 26 000 (Deposit)] PAYMENT 2
R 55 200 (Cost per Adult R690 x 80)	
R 45 772 (Approx. Accommodation Cost)	
R 4 000 (Refundable breakage deposit)	
R 33 500 (Remaining venue hire amount)	
<u>R164 472</u> (All prices include 15% VAT)	

2027 RATES

(with a minimum of 40 guests)

VENUE HIRE	R65 450
COST PER ADULT	R 745
COST PER CHILD	R 395
(6-12 years)	
COST PER CHILD	R 0
(under 6 years)	
BREAKAGE DEPOSIT	R 4 000

EXAMPLE COST ESTIMATE WEDDING FOR 80 ADULTS IN 2027

OPTION 1

(GUESTS ARE INVOICED SEPARATELY
FOR THEIR ACCOMMODATION)

R27 000 (Deposit) - PAYMENT 1] PAYMENT 2
R59 600 (Cost per Adult R745 x 80)	
R 4 000 (Refundable Breakage Deposit)	
R38 450 (Remaining venue hire amount)	
<u>R129 050</u> (All prices include 15% VAT)	

OPTION 2

(12 ROOMS INCLUDED
ON BRIDAL COUPLE'S INVOICE)

R 27 000 (Deposit) - PAYMENT 1] PAYMENT 2
R 59 600 (Cost per Adult R745 x 80)	
R 49 040 (Approx. Accommodation Cost)	
R 4 000 (Refundable breakage deposit)	
R 38 450 (Remaining venue hire amount)	
<u>R178 090</u> (All prices include 15% VAT)	

INCLUDED IN YOUR PACKAGE

BEFORE THE WEDDING:

- Event coordinator providing assistance leading up to the wedding.
- Mock table meeting at least 3 months before your wedding (This can also be hosted via Zoom if your flower and décor supplier is not able to come through). Should you wish to make a mini break of it and stay over, we offer 50% discount on our standard room rate for up to two rooms.
- Final meeting with your coordinator at least 1 month prior to your wedding to go through all the details, this can be done in person or via Zoom.
- Reception Venue available for décor set-up the day before the wedding from 08:00 - 17:00.
- Basic set-up and cleaning of the facilities.

DAY OF THE WEDDING:

- Security and parking attendants.
- Snack packs for your service providers working into the evening: photographers, videographers and band members.
- Chef's Choice Canapés served with mint-lemon water and homemade lemonade OR ice tea for guests upon arrival.
- Professional DJ at ceremony, canapés and reception.
- If the ceremony takes place in The Chapel: Chapel hire, podium, registry table, wooden benches, chairs for musicians and DJ.
- If the ceremony takes place in The Gardens: Podium, kneeling cushions, registry table, white padded Wimbledon chairs, chairs for musicians and DJ.
- Canapés and drinks for guests (after the ceremony).
- Picnic basket with snacks and drinks to take on your couple photoshoot.
- Fully licensed bar.
- Barman and waiters.
- Standard cutlery and crockery, standard champagne and wine glasses.
- Rectangular 8-seater tables and chairs.
- Black or white napkins.
- Dinner: Your choice of buffet or plated meal.
- Dessert and a tea & coffee station.
- During Winter: plate warmers, fireplaces and blankets.
- Complimentary meals for the DJ and up to three service providers.

AFTER THE WEDDING:

- Hearty buffet breakfast for the newlyweds and all guests staying over at The Retreat.
- Final invoice with recon of additional extras and refund of breakage deposit within two weeks.
- 50% discount on accommodation for your 1st anniversary (please book well in advance to avoid disappointment).

IMPORTANT INFORMATION

MINIMUM NUMBER OF GUESTS

40 PAYING GUESTS

SUGGESTED STARTING TIMES

- Winter: 3:00pm
- Spring & Autumn: 3:45pm
- Summer: 4:15pm

CLOSING TIME

The Rosendal Country Retreat will close at midnight to allow our staff time to pack away and clean the venue.

TABLE WINE AND BAR

The Rosendal Country Retreat has a wine list available and you can pre-order table wine and bubbly for toasts from The Retreat. Should you wish to bring in your own wine, a corkage fee of R95 per bottle will be charged (2026). Bar tabs and special requests can be discussed with Management and finalised during the mock table meeting. Please request a wine list from your coordinator.

FURRY FRIENDS

We understand that your beloved dog is a special part of your family, and we are delighted to have them here for your wedding ceremony and photoshoot. However, please note that our overnight units are unable to accommodate pets.

We kindly request that you appoint someone responsible to take care of your furry friend and take them home after the festivities (There are quite a few dog friendly accommodation options in town). This will ensure that you can fully enjoy your special day without any concerns about your pet's well-being. Please let us know in advance if you plan to bring your doggie companion, so we can make appropriate arrangements to make their experience comfortable.

Thank you for your cooperation!

SOCIAL MEDIA INSPIRATIONS

Follow us on our social media pages as these are great places to get ideas and be inspired by photos of real weddings that have been hosted at The Retreat.

Facebook: www.facebook.com/therosendal

Instagram: @therosendal

TikTok: @therosendalcountryretreat





CATERING

Embark on a culinary journey that celebrates South African culture

Our menu is a harmonious fusion of flavours, a testament to the rich traditions and influences that make up our rainbow nation. From the shores of Durban to the heart of the Karoo, from Cape Malay spices to Zulu flavours, we have curated a feast that pays homage to the diversity of South Africa's culinary heritage. Each dish is a lovingly crafted ode to the different provinces and cultures that have shaped our nation, offering an extraordinary blend of tastes and traditions that is uniquely South African. We invite you to savour the essence of South Africa, to experience the warmth of our hospitality, and to create cherished memories in a setting that reflects the beauty and richness of our land.

We are delighted to accommodate dietary preferences, offering Vegan, Vegetarian and Halaal-friendly options at no extra charge. For strictly Halaal or Kosher catering, a surcharge of R950 will apply.

BEFORE THE CEREMONY

CANAPÉS

Upon arrival your guests will be welcomed with the Chef's Choice Canapé

DRINKS

Water infused with Mint & Lemon from the farm and your choice of refreshing Homemade Lemonade OR Homemade Botanical Iced Tea

AFTER THE CEREMONY

CANAPÉS

- Chicken Teppanyaki Skewer (GF)
- Goats Cheese Puffs (V)
- Mushroom Arancini with Romesco Sauce (V)
- Corn & Cheese Croquettes with Zesty Mustard Mayo (V)
- Caprese Skewers with Bella Tomato, Mozzarella & Basil, served with a Balsamic Reduction (V)
- Crisp Cucumber Round, topped with Cream Cheese and Avocado, finished with a Zesty Lemon Prawn
- Beef Meatballs with Homemade BBQ Sauce and Parmesan
- Beef Crostini with Caramelised Onion Marmalade and Peppadew
- Pastry Parcels filled with Spiced Lamb and Crumbed Feta

DRINKS

- Mint-Lemon Water
- Fresh Fruit Juice

Served with your choice of:

Summer:

- Sangria made with a local South African Wine OR Sparkling Wine

Winter:

- Local South African Port OR Sparkling Wine

PLATED MENU:

STARTER

(Please choose one item)

- Potato Gnocchi with Butternut & Boerenkaas Velouté, Herbed Oil & Toasted Pumpkin Seed Brittle (V)
 - Roasted Vegetable Tartlet served with Basil-Tomato Jelly & Herbed Cream (V)
 - Spinach & Ricotta Ravioli served with a drizzle of Olive Oil and a sprinkling of Grated Pecorino (V)
- Seaweed Cracker topped with Sushi Rice, Smoked Trout Ribbons, Soy Sauce, Julienne Cucumber, Seaweed Caviar, Avo Purée & Kewpie Mayonnaise
- Thinly sliced, pan seared Beef with Soy and Ginger Dressing, Sesame Seeds and Microgreens

MAIN COURSE

(Maximum of two meat choices & one vegetarian that must be pre-ordered)

- Biltong Spiced Beef Medallion with Hasselback Potatoes & Pan Seared Green Beans, served with Red Wine Jus
- Slow Braised Short Rib with Red Wine Jus, Creamy Maize Risotto and Charred Baby Carrots
- Slow Roasted Lamb Shank with Pomme Purée, Green Beans & Braised Baby Onions, served with a Red Wine Jus
- Sundried Tomato, Basil and Mozzarella stuffed Chicken Roulade, served with Herbed Risotto, Roasted Pepper Coulis and Basil Oil
 - Slow Roasted Pork Belly served with Pomme Purée, Sweet Teriyaki, Apple Sauce, Red Cabbage & Pak Choi

DESSERT:

(Please choose three items, to be served buffet-style)

- Malva Pudding served with Custard
- Spiced Carrot & Pineapple Cake with Cream Cheese Frosting
 - Traditional Milk Tart
 - Mini Pecan Nut Pie
 - Peppermint Crisp Tart
- Assortment of Macarons
- Baked Cheesecake
- Double Chocolate Pecan Nut Brownies

COFFEE STATION

Bottomless Filter Coffee, Tea, and Hot Chocolate Station with Amarula, Marshmallows & Condensed Milk

BUFFET MENU:

PROTEIN

(Please choose two items, both served with gravy)

- Butter Chicken Curry served with Sambals & Raita
- Herb Crusted Lamb Chops with Spekboom Chimichurri
 - Lemon-Parmesan Crusted Chicken Breast
- Cajun Spiced Pork Belly with Homemade Apple Sauce
- Whole Roasted Beef Fillet with Mushroom OR Pepper Sauce

STARCH

(Please choose two items)

- Jasmine Rice with Crispy Red Onions
- Maize Rice Truffle Risotto with Wild Mushrooms
- Roasted New Potatoes with Parmesan and Basil
 - Sweet Potato Brûlée
- Traditional Potato Bake infused with Chives, topped with Parmesan Crumb

SALADS & VEGETABLES

(Please choose three items)

COLD:

- Fresh Farm Salad with Snow Peas, Lettuce, Cherry Tomatoes, Cucumber, Pickled Onions, Carrot Ribbons & Deep Fried Danish Feta served with our Homemade Dressing
- Couscous Salad with Roasted Mediterranean Vegetables
 - Roasted Butternut & Beetroot Salad

HOT:

- Our Famous Pumpkin Pie
- Roasted Root Vegetables with Pesto Drizzle
- Blanched Green Beans with Toasted Sesame Seeds
 - Spinach Crème & Feta Crumble

DESSERT:

(Please choose three items)

- Malva Pudding served with Custard
- Spiced Carrot & Pineapple Cake with Cream Cheese Frosting
 - Traditional Milk Tart
 - Mini Pecan Nut Pie
 - Peppermint Crisp Tart
 - Assortment of Macarons
 - Baked Cheesecake
- Double Chocolate Pecan Nut Brownies

COFFEE STATION

Bottomless Filter Coffee, Tea, and Hot Chocolate Station
with Amarula, Marshmallows & Condensed Milk





OPTIONAL EXTRAS, ADDITIONAL ACTIVITIES & EXPERIENCES

BEFORE THE WEDDING

- Food tasting: We encourage you to join a food tasting at our sister venue, Rosemary Hill, located in the East of Pretoria. Please arrange your booking through our coordinator.
- Enjoy a slow walk through the town. Explore the art galleries and other interesting places.
- Rosendal Nature Trail: Enjoy an easy 4.5km walk close to The Rosendal Country Retreat.
- Have breakfast /lunch at one of the restaurants in town.
- Mosamane 9km Hiking Trail:
For more information please contact: henriettewakeford@gmail.com or call: 082 901 8799.
- Horseriding at Moolmanshoek:
For more information please contact: info@moolmanshoek.co.za or call: 082 855 5438.
- The Rosendal Tennis Club – have a round to de-stress before the big day!
Call Peter: 082 818 2461.
- Dinner & Drinks at one of the restaurants in town.
- Pre-wedding Braai Dinner at The Retreat. Please contact our coordinator for more info.

DAY OF THE WEDDING

• Delicious Breakfast Platter (Can be delivered anywhere on The Retreat)

Freshly baked sweet and savoury croissants served with a variety of toppings, as well as a delightful bowl of double-thick Greek yoghurt and homemade muesli topped with fresh seasonal fruits - R160 per person (2026 rate).

• Bride's Lunch Platter (Delivered to the Bridal Suite)

Vegetable crudites served with caramelised onions & hummus. Roast beef salad jars with homemade balsamic vinaigrette. Mini chicken wraps. Mini roasted vegetable & cheese quiches & fresh seasonal fruit - R160 per person (2026 rate).

• Groom's Lunch Platter (Delivered to the Groom's Room)

Grass-fed beef sliders, deep-fried chicken wings, cheese griller corn dogs, pulled lamb tacos with tomato salsa, guacamole & sour cream. Served with fries. R160 per person (2026 rate).

• Late Night Munchies

Consider offering late-night snacks, such as prego rolls, s'mores, mini toasties OR beef sliders. Prices are available upon request.

• Naked Wedding Cake

Choose from a selection of naked (or buttercream icing) two-tier or three-tier wedding cakes, with prices dependent on your specific requirements. Explore flavours like French Vanilla, Chocolate & Caramel, Coffee & Salted Caramel, Strawberry & Champagne, Carrot & Pecan Nut, Vegan Chocolate, Lemon & Poppyseed and S'more - a delectable dark chocolate sponge layered with Swiss meringue, biscuits, and dark chocolate icing.

Please request a quotation from your coordinator.

• Strictly Halaal Or Kosher Catering:

Ordered from certified suppliers – R950 per person on top of the standard cost per person.

AFTER THE WEDDING

- Hearty Buffet Breakfast for guests NOT staying over at The Retreat (R235pp - 2026 rates).

TAILORED EXCLUSIONS

While we provide an extensive array of amenities in our wedding packages, we understand that every wedding is unique. We have therefore intentionally excluded the following elements, allowing you to infuse your wedding with your personal style and preferences.

- Bridal Room, Groom's Room and Honeymoon Suite (please allocate and use one of the rooms at the retreat that you have already booked OR book in town if you prefer to be off-site).
- Flowers, candles and décor specific to your wedding theme.
- External service providers & products (photographers & videographers, stationery, ceremony officiant etc.).
- Table wine and sparkling wine for the toasts (please order through the coordinator).



SUGGESTED SERVICE PROVIDERS

PHOTOGRAPHER

- Mighty Fine Productions: www.mightyfine.co.za
- George & Co: www.georgeandco.co.za
- Celeste van Graan: 079 523 5356
- DVB Productions: Ryno Steyn, 071 382 2897
- Foxline Productions: Belrie Botha, 083 304 0981
- Kreativ Photography - hellokreativphoto@gmail
- Rustic Barn Photography: rusticbarnphoto@gmail.com

VIDEOGRAPHER

- Mighty Fine Productions: www.mightyfine.co.za
- George & Co: info@georgeandco.co.za
- DVB Productions: Ryno Steyn, 072 308 9159
- Consuming Fire Films: 076 383 7098

MARRIAGE OFFICIANT

- Marius Combrinck: 071442 0331, mariuscombrinck@yahoo.com

MAKEUP ARTIST / HAIR STYLIST

- Tamaryn Pretorius: www.tamarynpretorius.co.za
- HK Beauty: hello@hkbeauty.co.za
- Gillian Wilson: 071 465 0567
- Marizaan Hinrichsen: 073 648 7642 www.facebook.com/salonmarizaan
- Mrs Muller Bridal Studio: 071 889 7435 mrsnullerbridalstudioagmail.com

DÉCOR AND FLOWERS

- Johan Combrinck: 063 632 3984, krummel.rosendal@gmail.com
- Marlize: 072 390 4399
- Meraki Floral & Décor: www.merakifloraldecor.co.za
- Francis: 079 425 9898 franseblomme@gmail.com

DRAPING AND LIGHTING

- Elegant draping, lighting & dance floor: Esmerie – 076 529 7884, www.facebook.com/esmeridvelegan

DESIGNER

- My Darling Studio (Alessandra Robbertse) info.mydarlingstudio@gmail.com 073 093 4816

WEDDING PLANNER

- Signify Collective Planning www.signifycollectiveplanning.co.za 082 346 1802

BOOKING YOUR WEDDING

STEP 1 - VIEW THE VENUE

View the venue virtually from the comfort of your own home through our website: www.therosendal.co.za/weddings OR take a trip and visit the venue in person. We have an exclusive offer for our Bridal Couples whereby the cost of your accommodation during the in-person venue viewing is deducted from the final wedding invoice - so you receive a free romantic stay! Please book through our coordinator.

STEP 2 - BOOK A ZOOM MEETING WITH OUR WEDDING CO-ORDINATOR

Meet up virtually over a cup of coffee to discuss dates and any other questions you might have. When you have agreed upon a date, your contract will be sent to you for completion.

STEP 3 - CONFIRM YOUR EVENT (PAYMENT 1)

- Sign and submit your contract online (Link will be sent to you via email upon request).
- Pay the deposit of R26 000 for 2026 OR R27 000 for 2027 (Payment 1).
- Send proof of payment along with copies of your IDs to weddings@therosendal.co.za

Due to the high demand for our venue, we are unable to accept provisional bookings.

PAYMENT METHODS:

We prefer EFT payments, other methods will incur the following costs:

- Credit card payment - additional 3%
- Cash payment - additional 1,8%

STEP 4 - CONFIRMATION

Your wedding date will be secured upon receipt of the above and you will receive written confirmation from us by the first Wednesday after you booked. You will also receive floorplans, a map, the wedding worksheet and guidelines on the process leading up to your wedding.

STEP 5 - PAYMENT OF FINAL INVOICE (PAYMENT 2)

Final numbers and balance of invoice due strictly two weeks before your wedding. If your final guest list is below the minimum required, you will still be charged for the minimum number of guests.

PLEASE NOTE

We do not tolerate rudeness, racism and/or discrimination towards our staff. Mutual respect and courtesy is expected from all parties at all times.

We look forward to planning and sharing your special day with you!



WHAT HAPPENS NEXT

ASSISTANCE FROM OUR COORDINATOR:

You are welcome to contact our coordinator on weddings@therosendal.co.za if you have questions or require additional information. Please remember to arrange an appointment with our coordinator if you are planning on visiting.

SIX MONTHS BEFORE YOUR WEDDING:

Schedule a meeting with our coordinator to do a venue walk-about. Here we will discuss your requirements in more detail over a cup of coffee.

THREE MONTHS BEFORE YOUR WEDDING:

We will send you a reminder to schedule a date for a table mock-up with your booked florist. If you and your florist decide that a mock-up is not necessary, then a meeting will be scheduled to go through the Wedding Work Sheet.

ONE MONTH BEFORE YOUR WEDDING:

If you have any final information not yet given to our coordinator and you would like to do so in person, please make an appointment (for a week day).



Please scan QR code
for Terms & Conditions.

THREE WEEKS BEFORE YOUR WEDDING:

The following information (in writing) will be requested, if not yet received:

- Your final menu choice together with any special dietary requirements for your guests.
- Special requirements at the bar.
- A scanned copy of your wedding invitation (or a link to your wedding website).
- A copy of the programme and formalities for your big day.
- A copy of your table seating plan.
- A complete guest list.
- The name and contact details of all external service providers (flowers and décor, hair and make-up, wedding cake, photographer, videographer, etc.)
- If your photographer has not yet been to The Rosendal Country Retreat, we will request for you to arrange a site visit for them so we can show them around. Booking essential.
- You will receive a friendly reminder that your final number of guests (and a break-down of children between 6 and 12 years of age, as well as children under the age of 6) will be required 1 week later at which time you will receive your final invoice for payment.
- Please count all service providers for the evening of your wedding into your final numbers (including assistants). We supply food for up to 4 service providers, (non-friends or family members not seated with your wedding guests), for example; the photographer. We will then simply subtract their costs from your invoice.

This will allow us to prepare for the correct number of guests.

TWO WEEKS BEFORE YOUR WEDDING:

Your invoice will be sent, due for payment 14 days prior to your wedding date. Please ensure that all wedding related information and requirements are provided within the time leading up to your wedding. Please send the proof of payment and signed wedding worksheet to weddings@therosendal.co.za



Thank you!
We look forward to hosting your wedding.



ESTD. **THE** 2008

ROSENDAL

COUNTRY RETREAT

THE ROSENDAL COUNTRY RETREAT

32 NEETHLING STREET, ROSENDAL,
FREE STATE, 9720

WWW.THEROSENDAL.CO.ZA
WEDDINGS@THEROSENDAL.CO.ZA